

The Wilmington Township Mercer County Board of Supervisors met on January 5, 2026, in the township building. The reorganization meeting was called to order at 7:00 p.m. by Joseph Whiting, with Robert Steingrabe and Bryan Cummings in attendance. Guests present were Dick Wilson. The pledge to the flag was given.

Public Comment

None.

Mr. Steingrabe made a motion to appoint Mr. Cummings as chairman, Mr. Whiting seconded. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Bryan Cummings – yes.

Mr. Cummings made a motion to appoint Mr. Whiting as vice-chairman, Mr. Steingrabe seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to appoint Jennifer Harvey as secretary/treasurer, at \$22.00/hour, with 6 vacation days and paid holidays/special events when those holidays and events fall on a regular work day, Mr. Cummings seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to set the Treasurer's Bond at \$900,000.00, Mr. Whiting seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to set regular office hours on Tuesday, Wednesday, Thursday, 7:00 am – 3:00 pm, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Whiting made a motion to appoint the 3 supervisors as Administrator, Building and Grounds Maintenance, Public Works, and any other positions at the wages set by the auditors, Mr. Steingrabe seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Whiting made a motion to appoint the 3 supervisors as Roadmaster, Mr. Steingrabe seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to set wages for laborer at \$22.00/hour with the exception of Mike Lehman at \$25 per hour. Employees will receive a 2 hour minimum for emergency call outs, and a minimum of 2 hours with time and a half on New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving, and Christmas Day, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to appoint William McConnell as township solicitor at \$175/hour, Mr. Steingrabe seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Whiting made a motion to adopt Resolution 2026-1 to appoint McGill, Power, Bell, and Associates to audit the 2025 township finances, Mr. Steingrabe seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to appoint Patrick Kelley as township Sewage Enforcement Officer and Ken Rodgers as alternate SEO, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Whiting made a motion to appoint Jeff Richardson of Richardson Inspection Services as township zoning officer & building code official, with a \$500.00 yearly mileage allowance for zoning work, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Whiting made a motion to appoint Jeff Richardson of Richardson Inspection Services and Tom McCosby of T W McCosby, LLC as building code officials, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to appoint John D R Byler as chairman of the vacancy board, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to set First National Bank as depository for township funds, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to pay any bills due between meetings, with those bills being included on the treasurer's monthly report, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to establish regular meetings for the second Wednesday of each month at 7:00 p.m. at the township building, starting in February. Mr. Whiting seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to appoint Joseph Whiting as the voting delegate to the state convention, Mr. Cummings seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to authorize pay at the regular hourly wages for an 8-hour day for each day attended at state convention plus mileage and meals, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to authorize township employees to attend training with compensation and mileage expenses as allowed by law. Mr. Whiting seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Whiting made a motion to adopt Resolution 2026-2, appointing William Roth as member of the Zoning Hearing Board with a term ending 12/31/2028, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Whiting made a motion to adopt Resolution 2026-3, appointing Cindy Black as member of the Planning Commission with term ending 12/31/2029, seconded by Mr. Steingrabe. Roll call vote: Joseph Whiting – yes, Robert Steingrabe – yes, Donald Bolinger - yes.

Mr. Whiting made a motion to appoint Robert Steingrabe as MCRCOG representative and Joseph Whiting as alternate. Mr. Cummings seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Cummings made a motion to remove representation to the Metropolitan Planning Organization, Mr. Steingrabe seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Whiting made a motion to appoint Robert Steingrabe as representative for MCRPC, Mr. Cummings seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Cummings made a motion to appoint Jennifer Harvey as LCTCC delegate and Joseph Whiting as alternate, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Whiting made a motion to adjourn the Organizational Meeting at 7:31 p.m., seconded by Mr. Steingrabe.

Regular Meeting

Mr. Cummings opened the regular Board of Supervisors meeting at 7:33 p.m.

Public Comments

None

The December 10, 2025 meeting minutes were approved by a motion from Mr. Whiting, seconded by Mr. Steingrabe. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Whiting made a motion to approve the treasurer's report, Mr. Steingrabe seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Communications

None.

Township Reports

There was nothing to report from the MPO, MCRCOG, and MCRPC meetings.

Unfinished Business

Discussion was made about the ongoing sewer project and the pending agreement with the Borough. Mr. Cummings will contact Brad Lattimer on meeting dates that the supervisors, engineers and solicitors are meeting.

Mr. Cummings made a motion to approve Resolution 2026-4 to appoint Robert Steingrabe, a voting delegate and Bryan Cummings, alternate to the Joint Seal Coat meeting, and make Coolspring Township the lead township with this event, Mr. Steingrabe seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

New Business

The Planning Commission did not meet.

Mr. Steingrabe made a motion to pay Mike Lehman 2.5 hours a week when he performs a check on road conditions from January until April 2026, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to approve Resolution 2026-5 First National Bank Corporate Authorization for a credit card, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to sign the Engineering Retainer Agreement for The EADS Group, seconded by Mr. Whiting. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Whiting made a motion to sign the agreement with T W McCosby for alternative building code official, seconded by Mr. Cummings. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Mr. Steingrabe made a motion to pay the bills and payroll, Mr. Whiting seconded. Roll call vote: Bryan Cummings – yes, Joseph Whiting – yes, Robert Steingrabe - yes.

Public Comment

None

Mr. Cummings made a motion to adjourn the meeting at 8:12 p.m., seconded by Mr. Steingrabe.

Jennifer Harvey, secretary